

**REGULAR COUNCIL MEETING
VILLAGE OF LYNCHBURG, OHIO
February 8, 2024**

Mayor Jamie Burton called the Council meeting to order at 6:30pm.

The meeting opened with the Pledge of Allegiance, led by all.

Roll Call was taken by Fiscal Officer Kelli Rosselott. Council Members in attendance were Marty Bailey, Chris Hamlin, Dave Minton, Judy Davis, Tagg Pendleton, and Chris Toller.

A motion was made by Tagg Pendleton and seconded by Dave Minton, *to approve the January 2024 Council Meeting Minutes*. Motion passed 6-0.

The Village Administrators Report for 1/5/24-2/8/24 was presented by Village Administrator, Ashley Campbell. Please see enclosed for a copy of the full detailed report.

Chris Hamlin asked about the frequency of cleaning the clear wells. Ashley informed it is to be done every 3-4 years. The well usage is rotated every month. Several street signs have been replaced because the old ones were not legible.

The Fiscal Report for January 2024 was presented by Fiscal Officer, Kelli Rosselott. The receipts for January were \$134,466.54. The payments for January were \$129,510.97. Revenue over expenses for January 2024 were \$4,955.57. Please see enclosed for a copy of full detailed reports. Additionally; Utility office coverage was provided, website additions were made, the BWC Annual Payroll True-up was reported, and the 2023 UAN Year End procedures and Annual Fiscal Reports are finalized, including Public notice with the Times-Gazette, data transmission to the Ohio Checkbook / Hinkle System.

The Police Report for January 2024 was not available. Police Chief Richard Warner was absent due to illness and the report will be emailed or presented at the next meeting.

The Finance Committee Report for January 2024 was presented by Judy Davis. The meeting was held on February 8th, 2024 at 6:00pm, before the Council Meeting. In attendance were Committee Members Judy Davis, Chris Hamlin, Chris Toller, Fiscal Officer Kelli Rosselott, & Village Administrator Ashley Campbell. All financial reports for January 2024 were reviewed. There was no questions or concerns. The meeting adjourned at 6:30pm and the next meeting will be on March 14th, 2024 at 6:00pm.

A motion was made by Marty Bailey and seconded by Dave Minton, *to approve the Financials for January 2024*. Motion passed 6-0.

Old Business:

A motion was made by Tagg Pendleton and seconded by Chris Hamlin, *to Redact Placing Slow Children at Play Sign on Short Street*. Motion passed 6-0.

Tagg Pendleton asked if Short Street residents will be mailed letters to update on and explain this decision. Ashley Campbell confirmed, yes, that they would be notified.

Judy L Davis 3-14-24
DLm 3/14/24
Chris Toller 3/14/24
3.14.24
Chris Hamlin 3/14/24
after 3:00 3-14-24

New Business:

A motion was made by Chris Hamlin and seconded by Chris Toller, *to Allow the Village Administrator to go into Contract with Bancard for the Credit Card Processing, and Authorizing Ashley Campbell and Kelli Rosselott as Authorized Signers retroactive to 2/1/2024.* Motion passed 6-0.

A motion was made by Marty Bailey and seconded by Chris Hamlin, *to Allow the Village Administrator to go into Contract with OneCall Now to Communicate to Residents Emergencies in the Village Retroactive to 2/1/2024.* Motion passed 6-0.

A motion was made by Chris Toller and seconded by Tagg Pendleton, *to Allow the Village Administrator to File and Have a Nuisance Complaint Prepared and Permission to File Suit to Abate the Public Nuisance at 407 College Street.* Motion passed 6-0.

A motion was made by Dave Minton and seconded by Chris Hamlin, *to Allow the Village Administrator to sell all of the Covered Bridge Siding for \$1000.00 with the Exception of the Tarp Covered Pile, which is to be used for the information building at the Covered Bridge Park.* Motion passed 6-0.

The prospective buyer, Glenn Easter, changed his mind. He stated he is no longer interested, due to the exclusion of the tarp-covered pile.

Petitions from the Council or Public:

David Shaffer, Village resident & multi-property owner, expressed concerns with the water availability charge. He doesn't agree with this fee and believes he shouldn't be responsible for this cost. He requests the Village waive this charge.

A motion was made by Dave Minton and seconded by Chris Toller, *to table the Discussion on Dave Shaffer's Water Availability Fee's until the next Public Works meeting.* Motion passed 6-0.

Chris Hamlin updated about the Economic Development meeting she attended. There are reimbursable training classes available at Southern State for public employees. The Workforce Development Center in Greenfield will have a High School Training Class in Phlebotomy starting in March. This is open to anyone in Highland County to earn their license by the time they graduate high school. Highland District and Clinton Memorial Hospitals need these entry level type of jobs.

Chris Hamlin also informed that the Department of Development is opening a \$650,000,000 Grant for the 32 Appalachian Counties. This Grant is for infrastructure, specifically focusing on water and sewer lines. Ashley Campbell will get a hold of Burgess & Niple to see if their survey study is still relevant for this project.

Tagg Pendleton spoke with a couple members of the Mason's Cemetery Committee about moving the Village's Welcome sign and he should know more next week.

The meeting adjourned at 7:08PM