

Village of Lynchburg
Regular Council Meeting
Thursday, December 11, 2025

Marty Bailey
Chris Hamlin
Dave Minton
Chris Toller

The Council Meeting was called to order by Mayor James Burton at 6:00 PM.

The Pledge of Allegiance was led by all.

Roll call was taken by Fiscal Officer, Mindy Markey-Grabill.

Council Members in attendance were:

Marty Bailey, Judy Davis, Chris Hamlin, Dave Minton, Tagg Pendleton, and Chris Toller.

Minutes:

A motion to approve November 13, 2025 Regular Council Meeting Minutes was made by Chris Toller, seconded by Chris Hamlin. Vote of 6-0. Motion passed.

A motion to approve the December 4, 2025 Special Council Meeting Minutes was made by David Minton, seconded by Tagg Pendleton. Vote of 6-0. Motion passed.

Finances:

A motion to approve October Finances was made by Chris Hamlin, seconded by Martin Bailey. Vote of 6-0. Motion passed.

Department Reports:

Village Administrator:

The Village Administrator Report for the Month of November was presented by the Village Administrator, Ashley Campbell. Please see enclosed copy for a full detailed report.

Fiscal Officer:

The Fiscal Report was presented by Fiscal Officer, Mindy Markey-Grabill.

October:

The receipt total for October was \$304, 206.60 and the payment total were \$985,959.79. Revenue over Expenses, for October was \$218,246.80.

Please see enclosed copy for full detailed report.

Mayor Burton wanted the Village Council to know that he would be scheduling a meeting with Alex Butler, Highland County Auditor to follow-up on income that is owed to Lynchburg Village from the local Solar Field projects.

Police Chief:

The Police Department Report was presented by Village Administrator, Ashley Campbell. Please see enclosed copy for full detailed report.

Committee Reports:

Finance Committee, no report.

The ACGP Update/Highland County Economic Board Report was presented by Chris Hamlin. The Highland County Workforce Leadership Council, whose mission is to works to bridge the gap between education and employment, by creating solutions for workforce development, retention, and recruitment in our region is absent a director. As such, questions should be directed to Julie.

County Comprehensive Plan-The kickoff meeting was held on Wednesday and went well.

Capital Budget Requests for large projects is due January 9, 2026 at 8:00AM. The OVRDC can assist with stressing the importance of Mirac Tabtronics and water impact.

In 2026 the Chamber of Commerce will be hosting Building Your Business Power Hour Sessions which are educational seminars that are opened to anyone. These sessions will focus on issues such as estate planning, wills and death generated tasks.

Old Business:

Resolution 2025-09: A resolution to Revise the Village of Lynchburg Employee Pay Scale (3rd Reading). A motion to approve was made by Tagg Pendleton, seconded by David Minton. Vote of 5-1. Motion passed.

New Business:

Ordinance 2025-07 2026 Annual Temporary Appropriations Declaring an Emergency
A Motion to waive the 3rd reading rule was proffered by Tagg Pendleton and seconded by Chris Hamlin. Motion passed 6-0.

A motion to accept the 2026 Annual Temporary Appropriations Declaring an Emergency was made by David Minton and seconded by Martin Bailey. Motion passed 6-0.

Petitions from Council or Public:

Mayor Burton recognized Judy Davis and Tagg Pendleton two Village Council members, who attended their final meeting as members of the Council. Mayor Burton publicly acknowledged their departure and thanked them for their years of service. He expressed his appreciation for their dedication and commitment to the Village. Mayor Burton stated that many of the Council's accomplishments would not have been possible without their contributions. The Council collectively thanked Ms. Davis and Mr. Pendleton for their service to the community.

Adjournment:

A motion to adjourn the Council Meeting at 6:54 PM was made by Judy Davis, seconded by Tagg Pendleton. Vote of 6-0. Motion passed.